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Chair
DLESE Steering Committee
Digital Library for Earth System Education
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February 2, 2005

Dear Michelle,

As you know on January 18 and 19 the DLESE Steering Committee (SC) met and made several policy decisions and developed charges to improve the quality issues in the library based on the Quality Document that was developed under the leadership of the Quality Team which you chaired.

During the meeting the SC acknowledged the long and hard efforts put into this document and we truly appreciate the efforts from all members of the DLESE community who helped developing it.

The SC in its Executive Session extensively evaluated the document and determined the directions that DLESE should take under your leadership. The SC has unanimously accepted the charges and policy statements outlined in the attached document.

The SC also decided that to observe the progress and monitor the activities, a communication mechanism be established between your office and the SC. I would like to suggest that you and I, as the Chair of the current committee, hold monthly teleconferences to discuss the progress and any policy and governance issues that might come up during the implementation of these recommendations.

If you have any questions about the attached document, please do not hesitate to contact me. Again, on behalf of the DLESE Steering Committee I thank you for your efforts and looking forward to seeing these recommendations implemented at the earliest time possible.

Regards,

Dogan Seber